



Detention Officer

Yellowstone County

Equal Opportunity Employer



Yellowstone County encourages applications from diverse candidates and candidates who support diversity.

Posting Date: November 30, 2022

Department: Detention Facility

Salary: \$21.54/hour

Grade: D

Hours: Variable Hours / Shift Work

FLSA: Non-Exempt

****DETENTION FACILITY APPLICATION IS REQUIRED****

Accepting Applications until positions are filled

FUNCTION:

Full-time position which performs routine supervisory work in the safekeeping of prisoners in custody at the Yellowstone County Sheriff's Office Detention Facility. Protects the well being of prisoners, overseeing them at meals, at activities and in their quarters; does related work as required. The Detention Officer is a uniformed civilian staff position which performs responsible law enforcement work involving a variety of duties to control and supervise the activities of persons incarcerated in the County's Detention Facility. Because work is performed in close proximity with persons charged with misdemeanor and felony offenses, the work involves an element of personal danger.

MINIMUM QUALIFICATIONS:

- Possess a high school diploma or General Equivalency Diploma (GED).
- Must have good moral character and personal integrity.
- Must be a citizen of the United States and 18 years of age at time of employment; **and**
- No felony convictions. No domestic violence convictions.
- **May not have any tattoos, body art, or branding on the head, face, neck, scalp, or hands, unless authorized by the Sheriff because of special circumstances.**

SELECTION PROCESS MAY INCLUDE:

- Submission of completed Yellowstone County Detention Facility application, which includes three (3) references and authorization for release of information.
- Screening for minimum qualifications.
- Applicant must pass the following: written exam with score of 70% or better; oral interview; and background investigation.
- Successful completion of physical fitness test with passing scores, or valid MPAT passing scores within the past (6) six months.
- The written test used is the **"National Corrections Officer Selection Test (NCST)"**. Applicants can go to <https://www.applytoserve.com/Study/> for a study guide and practice test.

Upon receiving a conditional offer of employment, the applicant will serve a 1 year probationary period. The applicant must graduate from the Montana Law Enforcement Academy and successfully complete a seven (7) week field training program.

Job description and physical standards available upon request. Physical standards are also available at:
[YCDF PhysicalFitnessStandards.pdf \(yellowstonecountymt.gov\)](#)

TO APPLY: Accepting applications until positions are filled.

Submit:

1. **Detention Facility Application**

Application materials will be considered incomplete without a County application.

Download applications at www.yellowstonecountymt.gov.

To: Human Resources, Room 106 County Courthouse or to Montana Job Service, 2121 Rosebud Drive, Billings, MT, 59102. Applicants who require special accommodation due to disability should contact the Human Resources Office at (406) 256-2705.

Yellowstone County Detention Facility

Written & Physical Fitness Qualifications for Detention Officers

As a Detention Officer Applicant, you will be taking a written test. The written test used is the **"National Corrections Officer Selection Test (NCST)"**.

Applicants can go to: <https://www.applytoserve.com/Study/> for a study guide and practice test. You must score a minimum of 70% in order to move on to the oral interview and background investigation.

Successful applicants will move on to the Physical Fitness portion of Testing. This chart lists the minimum standards necessary to qualify in each category of the Physical Fitness Test, by age. Plan on dressing for testing in physical fitness appropriate clothing.

Valid MPAT passing scores, within the past six (6) months, will also be accepted in lieu of completing the Physical Fitness testing.

	<u>Age</u>	<u>Sit-Ups</u>	<u>Push-Ups</u>	<u>Sit & Reach</u>	<u>1.5 Mile Run</u>
Male	20-29	26	14	11.5"	16:42
	30-39	24	11	10.5"	17:40
	40-49	20	9	9.5"	18:49
	50+	16	7	9.0"	20:03
Female	20-29	22	10	13"	20:03
	30-39	17	9	12.5"	20:44
	40-49	14	7	11.5"	22:03
	50+	9	6	11"	23:16